

## MINUTES

### REGIONAL HEALTH AUTHORITY BOARD NOR-MAN REGION

February 23, 2010 - Meeting #172

**Present:** Dan Davie,  
Doris Habermann  
Ernie Hunt  
John Marnock  
Vivian McKenzie, Vice-Chair  
Stella Neff  
Allan Rivard  
Drew Lockhart, CEO  
Corliss Patterson, Secretary to Board

**Regrets:** Marc Jackson, Gretta Redahl, Doris Young, Doug Lauvstad  
Marie Jebb

**In Attendance:** Lil Rourke, Sue Lockhart, Candice Rookes, Wanda Reader, Cheryl Osborne, Dr. Noel

#### 1.0 CALL TO ORDER

Meeting called to order by Vice-Chair of the Board. Minutes taken by C. Patterson.

#### 2.0 ADDITIONS/ADOPTION OF AGENDA

**Motion 172-1:** That the Agenda be accepted with the additions of Item 5.2 Executive Committee Minutes and 9.1.1 Joan Niquanicappo's Letter of Resignation.

**M:** J. Marnock

**S:** D. Davie

**CARRIED**

#### 9.1.2 CHIEF OF STAFF REPORT (copy attached)

Presented by Dr. C.T. Noel. Dr. Noel advised that the Credentials Committee reviewed and are recommending that Clinical Privileges be approved by the Board for Dr. Skead, Dr. Nugyen, Dr. Nahvi, Dr. Malik, Dr. Menzies and Dr. Singh as delineated by the Credentials Committee.

**Motion 172-2:** That Clinical Privileges be approved for Dr. Skead, Dr. Nugyen, Dr. Nahvi, Dr. Malik, Dr. Menzies and Dr. Singh as delineated by the Credentials Committee.

**M:** D. Davie

**S:** S. Neff

**CARRIED**

**6.0 BOARD EDUCATION**

- 6.1 Patient Safety** (copy attached) – Presented by Karen Leifso, Patient Safety Coordinator.

**3.0 ADOPTION OF MINUTES**

**Motion 172-3: That Minutes of Meeting #171 be accepted as presented.**

**M:** D. Habermann  
**S:** A. Rivard

**CARRIED**

**4.0 OWNERSHIP LINKAGES**

**4.1 District Health Councils**

- **Minutes of Meetings** – No Minutes received.

**4.2 Board Member's Community Reports** – No reports.

**5.0 ITEMS FOR DECISION**

**5.1 Ends**

- **Strategic Plan – Manitoba Health Letter** (attached) - S. Lockhart advised that the next 5 year plan has been delayed to December 2010. The first step is to schedule a retreat to review the CHA findings and was recommending that it be scheduled for April 24<sup>th</sup> in Flin Flon. The second step would be for the Board to review the Guidelines/Requirements for the Strategic Plan and recommended that this be done at the April Board meeting. CEO recommended that internal resources vs. an external consultant be used for the Strategic Planning.

**Motion 172-4: That internal resources be used for the upcoming Strategic Planning process as opposed to hiring an external consultant.**

**M:** E. Hunt  
**S:** D. Habermann

**CARRIED**

**Motion 172-5: That the Board Retreat be held in Flin Flon on April 24<sup>th</sup> and further that the Board meeting be rescheduled to April 23<sup>rd</sup> in order to reduce travel costs.**

**M:** A. Rivard  
**S:** D. Davie

**CARRIED**

- **Worklife Quality Scorecard** (copy attached) – Reviewed by W. Reader.

## 5.2 Governance Process

- **Audit Committee Minutes** (copy attached) – Reviewed by Board.

**Motion 172-6:**                      **That the Minutes of the Audit Committee be accepted as presented.**

**M:** D. Davie

**S:** S. Neff

**CARRIED**

- **Executive Committee Minutes** (copy attached) – Reviewed by Board.

**Motion 172-7:**                      **That the Minutes of the Executive Committee be accepted as presented.**

**M:** A. Rivard

**S:** S. Neff

**CARRIED**

- **Board Meeting Monthly Evaluation** – Vice-Chair requested that Board complete and hand in by the end of the meeting.

## 5.3 Executive Limitations – Nil

## 5.4 CEO Relationship – Nil

## 6.0 BOARD EDUCATION

- 6.1 **Cultural Awareness Workshop** – W. Reader advised that the Workshop with the external consultant has been postponed due to a number of issues, one of which being the Aboriginal Coordinator position will expire on March 31<sup>st</sup> and the NRHA will not be extending and/or taking over this position. Discussion ensued and the Board requested that W. Reader provide a written report which includes an overview and recommendations for next meeting.

## 7.0 CONSENT AGENDA

- 7.1 **Flin Flon/Snow Lake Medical Staff Privileges** – After discussion this item was deferred until such time the Chief of Staff can recommend to the Board as per the process followed by The Pas Chief of Staff.

- 7.2 **The Pas Medical Staff Privileges** – approved under Chief of Staff Report.

## 8.0 EXECUTIVE LIMITATIONS & ENDS MONITORING REPORTS

### 8.1 EL-6: Treatment of Clients (copy attached) – reviewed by Board.

**Motion 172-7:**                      **That the Monitoring Report EL-6: Treatment of Clients be approved.**

**M:** J. Marnock

**S:** D. Habermann

**CARRIED**

## 9.0 INFORMATION

- **Chair's Report** – Chair submitted written report which was distributed to the Board for review/comment. No comments received.
- **Joan Niquanicappo's Letter of Resignation** – CEO advised that he was not copied on the letter and therefore only received on February 19<sup>th</sup> after C. Patterson requested a copy from the Board Chair. He further advised that C. Patterson has initiated an investigation with EMS and P. Bilquist will be meeting with our Palliative Care Coordinator, Darby Johanson who is on vacation until March 1<sup>st</sup>. CEO will report back to the Board next meeting. Lengthy discussion ensued and the Board agreed that Marc Jackson be directed to contact Joan Niquanicappo to extend the Board's condolences, advise that an investigation is underway and further that the Board valued her presence, opinion and participation on the Board.

### 9.1.2 CEO Report (copies attached)

➤ **Chief of Staff Report** – Reported by Dr. Noel.

➤ **Capital Report** (copy attached) – Highlighted by S. Lockhart

➤ **Finance Report** (copy attached) – Highlighted by L. Rourke, CFO.

**Motion 172-8:**                      **That the Financial Monitoring Report be accepted as presented.**

**M:** J. Marnock

**S:** D. Davie

**CARRIED**

## 10 MEETING DATES

April 23 – Flin Flon

April 24 – Flin Flon (CHA Retreat)

**11.0 ADJOURNMENT**

**Motion 172-9:                      That the meeting be adjourned.**

**M: J. Marnock**

**S: S. Neff**

**CARRIED**

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Chairman of the Board

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Secretary