

MINUTES

REGIONAL HEALTH AUTHORITY BOARD NOR-MAN REGION June 14, 2011 - Meeting #184

Present: Beverley Atkinson
Norval Desjarlais
Doris Habermann
Ernie Hunt (via teleconference)
Cal Huntley
Trevor Lane
Doug Lauvstad, Chair
John Marnock
Vivian McKenzie, Vice-Chair
Marion Milner
Gretta Redahl
Allan Rivard
Glen Ross
Edie Turner
Helga Bryant, Interim CEO
Corliss Patterson, Secretary to Board

Absent: Dan Davie

In Attendance: Dave Kendall (Auditor), Cheryl Osborne, Pat Bilquist, Lois Moberly, Lil Rourke

1.0 CALL TO ORDER

Meeting called to order by Chair of the Board. Minutes taken by C. Patterson.

5.0 ITEMS FOR DECISION

5.2 Audited Financial Statements (copy attached) – Presented by Dave Kendall. D. Kendall advised that a surplus of \$488, 514 was being reported for the year ending March 31, 2011. Statements of Financial Position, Operations, Net Assets, Cash Flow were reviewed/discussed.

Motion 184-1: That a letter be sent to Manitoba Health for clarification on the process and timelines involved in determining the level of compensation for out-of-globe settlements.

M: J. Marnock
S: M. Milner

CARRIED

Motion 184-2: That the Board accept the Audited Financial Statements as presented.

M: G. Ross
S: T. Lane

CARRIED

Dave Kendall excused himself from the meeting.

2.0 ADDITIONS/ADOPTION OF AGENDA

Motion 184-3: That the Agenda be accepted as presented.

M: M. Desjarlais

S: C. Huntley

CARRIED

3.0 ADOPTION OF MINUTES

**Motion 184-4: That Minutes of Meeting #183 be accepted
as presented.**

M: J. Marnock

S: G. Redahl

CARRIED

4.0 OWNERSHIP LINKAGES

4.1 District Health Councils

- **Minutes of Meetings** – for information. Discussion regarding the NRHA Clinic and the need for more signage, privacy barrier at reception and customer service training.

4.2 Board Member's Community Reports – J. Marnock advised that The Pas continues to be on alert for flooding.

5.0 ITEMS FOR DECISION

5.1 Draft 2012/13 Health Plan – C. Patterson advised that before the Health Plan can be completed the Board needed to verify that the NRHA Review Recommendations fit in with their new Strategic Directions and Priorities. Once complete, the Board will be given final copy for approval.

**Motion 184-5: That the Board reaffirm their Strategic
Directions and the overall 2011-16 Strategic
Plan.**

M: J. Marnock

S: E. Turner

CARRIED

Board agreed that the Strategic Plan could now be publicized and moved forward.

5.2 Governance Process

➤ NRHA Review Governance Recommendations –

- **Governance Committee** - A. Rivard, Chair of the Governance Committee advised that the Committee met and drafted Governance Committee Terms of Reference for approval next meeting. Committee will also be recommending that the Public Affairs Committee be rejuvenated and the Terms of Reference have been revised for approval next meeting. Committee will also be looking at education needs of the Governance Committee/Board and developing a Governance Manual. Chair advised that discussion with a Consultant is underway as well as with Dr. John Wade, WRHA Board Chair with regards to governance education.

Motion 184-6: **That the Governance Committee be directed to look at Board training through a governance specialist as recommended by the Review Panel. Committee also to develop a governance education manual.**

M: A. Rivard

S: V. McKenzie

CARRIED

- **CEO Search Committee** – T. Lane advised that proposals have been received from several recruitment firms and the Committee would be reviewing them immediately following the Board meeting. T. Lane asked if the Committee is able to have the authority to select the firm and proceed.

Motion 184-7: **That the Board give the CEO Search Committee approval to proceed to hire a recruitment firm.**

M: A. Rivard

S: G. Redahl

CARRIED

Note: V. McKenzie advised that she would like to step down from the CEO Search Committee so that she could devote her time to the Governance Committee.

Board-CEO Relationship – As discussed above.

6.0 BOARD EDUCATION/PRESENTATION – nil

7.0 CONSENT AGENDA

7.1 **2011-12 Budget** (copy attached) – CFO presented/reviewed the Budget for 2011-12 in detail wherein a \$2.9 million deficit was being recommended. J. Marnock advised the Board that the Audit Committee reviewed and was recommending approval of the 2011-12 Budget.

Motion 184-8: That the Board adopt the 2011-12 Budget as submitted.

M: J. Marnock

S: T. Lane

CARRIED

8.0 EXECUTIVE LIMITATIONS & ENDS MONITORING REPORTS

8.1 CEO Reports to resume in September.

9.0 INFORMATION

9.1 **Requested by Board**

9.1.1 Chair's Report – Chair advised that at the recent Council of Chairs meeting, the other RHAs recognized that the NRHA is not unique in the challenges that we face.

9.1.2 CEO Report (copy attached) – distributed and reviewed by Board.

- **Chief of Staff Report** – Dr. Noel report's from last month's meeting reviewed. Letter of resignation submitted by Dr. Stanley Miller.

Motion 184-10: That the Board accept the letter of resignation from Dr. Miller.

M: C. Huntley

S: D. Habermann

CARRIED

Note: Board would like to acknowledge the CFO and her staff for their work during the year end process as well as Catherine Hynes for her work on the Health Plan.

- **VP Medical Services** – CEO advised the position has been posted and has interest from several candidates. The Board requested copy of the job description.
- **NRHA Review Recommendations** – CEO advised that as some of the recommendations have a monetary implication (VP Medical Services, VP Clinical/CNO, Aboriginal Services, etc.) a request for funding to Manitoba Health is being put forward.

Motion 184-11: **That the Board accept the CEO Report as presented.**

M: N. Desjarlais
S: V. McKenzie

CARRIED

- **NRHA Review Communication Strategy** – C. Patterson advised that a great deal of work will be needed in developing a Communication Strategy which needed to address ongoing community and staff engagement, reporting on status of recommendations to all stakeholders, consistent messaging, etc. She also noted that Provincial Communications would need to be kept informed of all activity. C. Patterson noted that the Board needed to be an integral part in development of this strategy and was requesting direction from the Board.

Motion 184-12: **That the Executive Director of Communications develop a Communication Strategy proposal for Board approval for next meeting.**

M: A. Rivard
S: G. Redahl

CARRIED

10.0 NEXT BOARD MEETINGS

August 23 – Flin Flon
September 27 – The Pas
October 25 – Flin Flon
November 22 – The Pas

11.0 ADJOURNMENT

Motion 184-13: **That the meeting be adjourned.**

M: A. Rivard
S: C. Huntley

CARRIED

Chairman of the Board

Secretary