

Under the supervision of a Pharmacist and while demonstrating a commitment to the Mission, Values and Philosophy of the RHA, the Pharmacy Technician is responsible for: performing the technical functions necessary for the general day-to-day operation of the department; entering data into the computers, filling prescriptions, checking prepared medications for accuracy, entering patient information, running reports, maintaining records, sterile and non-sterile compounding, providing technical control of stock-flow in the department and throughout the hospital, assisting with training new pharmacy staff and performing other related duties as assigned. With extra training, the technician is expected to handle and mix dangerous drugs like cancer chemotherapy. These duties are not exclusive to the Pharmacy Technician and may be performed as part of the daily duties of a Pharmacist.

This position requires a successful completion of a Criminal Records and Child Abuse Check.

### **QUALIFICATIONS**

- Grade 12 Education
- Successful completion of an approved Pharmacy Technician course
- Previous hospital pharmacy experience (6 months within previous 2 year period)

### **Other Skills/Knowledge:**

- a) Keyboarding speed of 40 wpm with accuracy (typing test will be required)
- b) Good working knowledge of the metric system
- c) Good mathematical ability
- d) Good working knowledge of computers
- e) Ability to work independently with minimal supervision
- f) Excellent interpersonal communication skills
- g) Excellent verbal and written communication skills
- h) Physically fit to withstand considerable walking and standing
- i) Good organizational abilities and be willing to adapt to changing situations
- j) Ability to prioritize workload
- k) Knowledge and willingness to handle bio-hazardous and anti-neoplastic products safely
- l) After training by Cancer Care Manitoba, maintains required certification in Aria program deemed necessary to function as a Pharmacy Technician in the Cancer Care program.

**For Further information please contact [recruit@normanrha.mb.ca](mailto:recruit@normanrha.mb.ca)**